



Failure to complete this application in its entirety and attach the invoice will result in a delay in processing your rebate. See back of form for details.

Home Energy Improvement Program Rebate Application - Duct

DEP Account Holder Name	Last Name	First Name	Contractor Information	
DEP Account Holder Address			Contractor Name	
City/State/Zip			Contractor Mailing Address	
Phone Number			City/State/Zip	
Email Address			Contractor Phone Number	
Payee Name (example: Landlord)	If different from account holder		Contractor Email Address	
Payee Mailing Address City/State/Zip	If different from account holder (include City/State/Zip)		Date of Service Completion	

Duke Energy Progress Residential Electric 10-Digit Account Number <table style="width: 100%; text-align: center;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>											Sq. Ft. of home: <input style="width: 50px;" type="text"/>	Year your home was built: <input style="width: 50px;" type="text"/>	
What type of home do you have? <input type="checkbox"/> Single-family <input type="checkbox"/> Multi-family <input type="checkbox"/> Manufactured													
How did you hear about the program? <input type="checkbox"/> Duke Energy Website <input type="checkbox"/> Contractor <input type="checkbox"/> Utility Bill Insert <input type="checkbox"/> Friend/Neighbor <input type="checkbox"/> Energy Audit <input type="checkbox"/> Email													
How do you cool your home? <input type="checkbox"/> Central A/C <input type="checkbox"/> Heat Pump <input type="checkbox"/> Window Unit <input type="checkbox"/> None													
How do you heat your home? <input type="checkbox"/> Oil <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane <input type="checkbox"/> Other													

Duct Sealing/Repair Duct Sealing is strongly recommended to be combined with HVAC replacement.

Airhandler Location	Duct Location (check all that apply)	CFM Reduction # (if ducts were tested)	Repair Cost	Available Incentive	Amount Requested
	<input type="checkbox"/> Attic <input type="checkbox"/> Vented Crawl		\$	50% of cost up to \$190	\$
	<input type="checkbox"/> Attic <input type="checkbox"/> Vented Crawl		\$	50% of cost up to \$190	\$

Duct Sealing/Repair Checklist: Contractor must seal air leakage in all priority areas to qualify for the Duct Repair incentive.

The following standards apply to all accessible duct work:

- Yes No N/A
 All ducts in nonconditioned areas (crawl spaces, attics, garages and basements) shall be fully wrapped or internally insulated

The following connections shall be sealed:

- Yes No N/A
 Plenum seams (includes trunk lines, distribution boxes, etc.)
 Plenum to collars (tabbed metal collar sealed directly to rigid plenum material)
 Collars to ducts (mechanically fastened and sealed with bucket mastic or UL-181 approved tape)
 Ducts to supply boots (same as above)

Some or all of the following standards may apply, depending on the configuration & layout of the system:

- Yes No N/A
 Cabinet seams / sealed with bucket mastic or foil tape
 Plumbing penetrations / sealed with caulk or adhesive patch
 Line set penetrations / sealed with high temperature caulk
 Panned returns / seal all vertical and horizontal seams
 Supply boots to subfloor / sealed from above or below
 Supply boots to ceiling/walls / sealed from above or below
 Return box to sheetrock and subfloor / sealed if building cavity is to used as part of duct system

Total Amount Requested	\$
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Installations completed prior to January 31, 2012 are eligible for up to a \$120 per system incentive. Installations completed on or after January 31, 2012 are eligible for up to a \$190 per system incentive.

By signing below, I certify that as account holder, all data and information submitted in this Home Energy Improvement Program Rebate Application is accurate and truthful. In the event Duke Energy Progress determines that the data and information submitted herein is inaccurate or misleading, I agree that Duke Energy Progress may (in DEP's sole discretion) withhold any rebate monies otherwise due. In the event Duke Energy Progress as already tendered any rebate monies to the account holder and thereafter discovers the inaccurate or misleading information, account holder agrees to immediately refund Duke Energy Progress all rebate monies received under this Home Energy Improvement Program Rebate Application.

_____ *Customer Signature*

_____ *Date*

_____ *Contractor Signature*

_____ *Date*

Please mail this completed application and a copy of your invoice to:

Duke Energy Progress – Home Energy Improvement Program c/o Honeywell Utility Solutions • 108 Rand Park Dr. Garner, NC 27529
Application must be received within 90 days of project completion to qualify for rebate • Allow 4 - 6 weeks for processing

INSTRUCTIONS FOR COMPLETING FORM

1. Verify that project meets program eligibility requirements. Obtain bids from program approved contractor(s) and select a contractor.
2. Have program eligible installation completed by a Prequalified Contractor. Contractor must be prequalified prior to beginning work.
3. Complete all appropriate sections of rebate application.
4. Return completed application within **90 days** of project completion along with itemized detailed invoice for work performed to the address below.
5. Keep copies of all documents submitted for your records.
6. A post installation visit and/or call may be required to verify that installation meets program guidelines.

TERMS AND CONDITIONS

1. Customer Eligibility

This Home Energy Improvement Program (Program) is offered to single, manufactured, and multi-family homes where there is a Duke Energy Progress (DEP) residential account. It is the responsibility of the Customer to assure that the application is filled out completely, signed by the Customer and the Prequalified Contractor, accompanied by documentation as required in the Documentation section below, **and received within 90 days of project completion**. All equipment must be purchased and installed prior to submitting the Final Application. Failure to provide any of the required information will delay or prevent processing of your application.

2. Prequalified Contractor Requirement

All work must be performed by Prequalified Contractors registered and in good standing with the Program. All Contractors must be prequalified prior to beginning of work for the DEP customer to be eligible for incentives. Work performed by other contractors or by the Customer is NOT eligible for incentives.

3. Energy-Efficiency Improvements

The Program will only pay incentives for the improvements specified on Home Energy Improvement Program Incentive Applications. All work must be in conformance with state and local code requirements. DEP has no obligations regarding and does not endorse or guarantee any claims, promises, work, or equipment made, performed, or furnished by any contractors or equipment vendors that sell or install any energy-efficiency measures.

4. Installation Verification

DEP reserves the right to require inspections and/or monitoring of the installation equipment listed on the Incentive Application form (hereinafter "Project") to verify compliance with the Home Energy Improvement Program as filed with the NC Utilities Commission in docket E2, sub 936 (hereinafter "Program") rules, verify the accuracy of project documentation, and verify equipment/system performance.

5. No Warranties

DEP does not guarantee the energy savings and does not make any warranties associated with the measures eligible for incentives under this Program.

6. Changes to the Home Energy Improvement Program

The Program may be modified or terminated without prior notice, and incentive offers may increase or decrease at any time.

7. Incentives

- The incentive for Duct Sealing is 50% of the cost up to \$190 for each system treated. Installations completed prior to January 31, 2012 are eligible for up to a \$120 per system incentive. Installations completed on or after January 31, 2012 are eligible for up to a \$190 per system incentive.
- The incentive limits specified above limit what will be paid for the measure(s) to a Customer over the life of the Program and not merely for a single incentive application. One rebate check will be issued to the Customer applying for each approved and completed application. All incentives are paid to the Customer. **Please allow 4-6 weeks for processing.** Customer verifies that they have not received other incentives from any other programs for the installed measures requesting a rebate for this application in excess of the total installation costs. Potential tax liabilities are the sole responsibility of the Customer.
- The Program and associated incentive payments by DEP are for the purpose of DEP achieving its compliance and reporting requirements. The Applicant acknowledges that the incentive payment is an essential determination in Applicant's decision to participate in the Program. In consideration of the incentive payment and other benefits to Applicant, Applicant transfers (and DEP retains) any and all environmental, energy-efficiency, and demand-reduction benefits and attributes, including all reporting and compliance rights, associated with Applicant's participation in the Program.

8. Documentation

The cost of duct sealing must be itemized on the invoice. All invoices must include the Prequalified Contractor's company name, address, and phone number.

9. Rebate Application Mailing Address

Duke Energy Progress - Home Energy Improvement Program
c/o Honeywell Utility Solutions
108 Rand Park Drive
Garner, NC 27529
1.866.990.4347

For Internal Use Only:

Rec'd:	1st Contact:	2nd Contact:	Missing:	15-Day Ltr. Sent:	Deact Ltr. Sent:
<input type="checkbox"/>	Selected for Quality Assurance Inspections: (Date & Inspector)				
<input type="checkbox"/>	Work Completed According to Program Standards & Procedures		<input type="checkbox"/>	Work Not Completed According to Program Standards & Procedures	