

Failure to complete this application in its entirety and attach the invoice will result in a delay in processing your rebate. See back of form for details.

### Home Energy Improvement Program Rebate Application - Tune-up/HVAC Audit

PEC Account Holder Name	Last Name	First Name	<b>Contractor Information</b>	
PEC Account Holder Address			Contractor Name	
City/State/Zip			Contractor Mailing Address	
Phone Number			City/State/Zip	
Email Address			Contractor Phone Number	
Payee Name (example: Landlord)	If different from account holder		Contractor Email Address	
Payee Mailing Address City/State/Zip	If different from account holder (include City/State/Zip)		Date of Service Completion	
<b>Progress Energy Residential Electric 10-Digit Account Number</b>			Sq. ft. of home:	Year your home was built:
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>				
How did you hear about the program?			What type of home do you have?	
<input type="checkbox"/> Progress Energy Website <input type="checkbox"/> Contractor <input type="checkbox"/> Utility Bill Insert <input type="checkbox"/> Friend/Neighbor <input type="checkbox"/> Energy Audit <input type="checkbox"/> E-mail			<input type="checkbox"/> Single-family <input type="checkbox"/> Multi-family <input type="checkbox"/> Manufactured	
			How do you cool your home?	
			<input type="checkbox"/> Central A/C <input type="checkbox"/> Heat Pump <input type="checkbox"/> Window Unit <input type="checkbox"/> None	
			How do you heat your home?	
			<input type="checkbox"/> Oil <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane <input type="checkbox"/> Other	

#### Central Air Conditioner & Heat Pump Tune-ups Tune-up checklists must be attached. System must be in operation for one or more years to qualify for the rebate. (limited to two units/dwelling)

Airhandler Location	Month/Year Installed	Maintenance Level	Available Incentive	Amount Requested
		<input type="checkbox"/> Tune-up	\$45	\$
		<input type="checkbox"/> Tune-up	\$45	\$

#### HVAC Audit System must be in operation for one or more years to qualify for the rebate. "Test In" and "Test Out" data is necessary for eligibility. (limited to two units/dwelling)

Airhandler Location	Month/Year Installed	Efficiency Index % from Service Assistant		Available Incentive	Condenser Serial Number	Amount Requested
		Before Audit	After Audit			
				Audit - \$100		\$
				Audit - \$100		\$

<b>Total Amount Requested</b>	\$
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\_\_\_\_\_                                      \_\_\_\_\_                                      \_\_\_\_\_                                      \_\_\_\_\_  
*Customer Signature*                                      *Date*                                      *Contractor Signature*                                      *Date*

**Please mail this completed application and a copy of your invoice to:**  
 Progress Energy Carolinas – Home Energy Improvement Program c/o Honeywell Utility Solutions • 108 Rand Park Dr. Garner, NC 27529  
**Allow 4 - 6 weeks for processing.**

**For Internal Use Only:**

Rec'd:	1st Contact	2nd Contact	Missing:	15-Day Ltr. Sent:	Deact Ltr. Sent:
<input type="checkbox"/> Selected for Quality Assurance Inspections: (Date & Inspector)					
<input type="checkbox"/> Work Completed According to Program Standards & Procedures <input type="checkbox"/> Work Not Completed According to Program Standards & Procedures					

**INSTRUCTIONS FOR COMPLETING FORM**

1. Verify that project meets program eligibility requirements. Obtain bids from program approved contractor(s) and select a contractor.
2. Have program eligible installation completed by a Prequalified Contractor.
3. Complete all appropriate sections of rebate application.
4. Return completed application within 90 days of project completion along with itemized detailed invoice for work performed to the address below.
5. Keep copies of all documents submitted for your records.
6. A post installation visit and/or call may be required to verify that installation meets program guidelines.

**TERMS AND CONDITIONS**

**1. Customer Eligibility**

This Home Energy Improvement Program (Program) is offered to single, manufactured, and multi-family homes where there is a Progress Energy Carolinas residential account. It is the responsibility of the Customer to assure that the application is filled out completely, signed by the Customer and the Prequalified Contractor, accompanied by documentation as required in the Documentation section below, **and received within 90 days of project completion**. All equipment must be purchased and installed prior to submitting the Final Application. Failure to provide any of the required information will delay or prevent processing of your application.

**2. Prequalified Contractor Requirement**

All work must be performed by Prequalified Contractors registered and in good standing with the Program. All Contractors must be prequalified prior to beginning of work for the Progress customer to be eligible for incentives. Work performed by other contractors or by the Customer is NOT eligible for incentives.

**3. Energy Efficiency Improvements**

The Program will only pay incentives for the improvements specified on Home Energy Improvement Program Incentive Applications. All work must be in conformance with state and local code requirements. PEC has no obligations regarding and does not endorse or guarantee any claims, promises, work, or equipment made, performed, or furnished by any contractors or equipment vendors that sell or install any energy efficiency measures.

**4. Installation Verification**

PEC reserves the right to require inspections and/or monitoring of the installation equipment listed on the Incentive Application form (hereinafter "Project") to verify compliance with the Home Energy Improvement Program as filed with the NC Utilities Commission in docket E2, sub 936 (hereinafter "Program") rules, verify the accuracy of project documentation, and verify equipment/system performance.

**5. No Warranties**

PEC does not guarantee the energy savings and does not make any warranties associated with the measures eligible for incentives under this Program.

**6. Changes to the Home Energy Improvement Program**

The Program may be modified or terminated without prior notice, and incentive offers may increase or decrease at any time.

**7. Incentives**

- The Level 1 Tune-up is a cleaning, lubrication, and controls maintenance and is incentivized at \$45. Rebates are allowed once per unit and up to two units may be serviced.
- The HVAC Audit is a diagnostic, tool based incentive for service work performed using the Service Assistant® which verifies the operating efficiency of a residential HVAC system and is incentivized at \$100. Rebates are allowed once per unit and up to two units may be serviced.
- The incentive limits specified above limit what will be paid for the measure(s) to a Customer over the life of the Program and not merely for a single incentive application. One rebate check will be issued to the Customer applying for each approved and completed application. All incentives are paid to the Customer. **Please allow 4-6 weeks for processing.** Customer verifies that they have not received other incentives from any other programs for the installed measures requesting a rebate for this application in excess of the total installation costs. Potential tax liabilities are the sole responsibility of the Customer.
- The Program and associated incentive payments by Progress are for the purpose of Progress achieving its compliance and reporting requirements. The Applicant acknowledges that the incentive payment is an essential determination in Applicant's decision to participate in the Program. In consideration of the incentive payment and other benefits to Applicant, Applicant transfers (and Progress retains) any and all environmental, energy efficiency, and demand reduction benefits and attributes, including all reporting and compliance rights, associated with Applicant's participation in the Program.

**8. Documentation**

For Level 1 Tune-ups and HVAC Audits, this application must be accompanied by a copy of the itemized invoice(s) detailing the service performed and a completed Tune-up checklist. All invoices must include the Prequalified Contractor's company name, address, and phone number.

**9. Rebate Application Mailing Address**

**Progress Energy Carolinas - Home Energy Improvement Program**  
**c/o Honeywell Utility Solutions**  
**108 Rand Park Drive**  
**Garner, NC 27529**  
**1.866.990.4347**